

**TOWN OF ADDISON, TEXAS**

**RESOLUTION NO. R13-015**

**A RESOLUTION OF THE TOWN OF ADDISON, TEXAS AMENDING THE TOWN OF ADDISON'S PURCHASING MANUAL BY INCREASING THE AMOUNT LEVEL OF A PURCHASE THAT REQUIRES CITY COUNCIL APPROVAL AND PROVIDING FOR AN EFFECTIVE DATE.**

**WHEREAS**, the goals of public purchasing are to ensure that public funds are safe-guarded and that the best value is received for these dollars; and

**WHEREAS**, in determining purchasing practices, the Town of Addison is guided by the City Charter, State law and City ordinances, supplemented from time to time by City Council resolutions and City administrative policies and procedures; and

**WHEREAS**, the Town, by and through the City Manager or his or her designee, often has to make purchases of goods, services, wares, and other items for the Town's benefit; and

**WHEREAS**, the purchase of these goods, services, wares, and other items often are for amounts that are less than \$50,000 and the time require to obtain Council approval delays the Town from effectively conducting the business of the Town.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE TOWN OF ADDISON, TEXAS:**

**Section 1. Amendment.** Chapter 4 (Formal Bids), Section 1 (Purchases in Excess of \$25,000) of the Town of Addison's 2007 Purchasing Manual is hereby amended in the following particulars, and all other chapters, sections, subsections, paragraphs and words are not amended but are ratified and confirmed.

- A. Chapter 4, Section 1 of the Purchasing Manual is amended so that it shall hereafter read as follows (additions are underlined, deletions are ~~struck through~~):

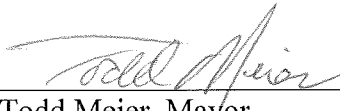
**Section 2. Purchases in Excess of \$5025,000**

For purchases in excess of \$5025,000 the following apply:

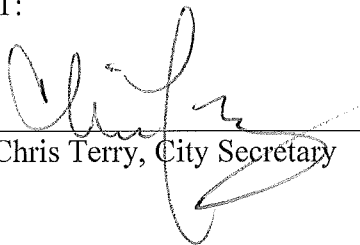
- A. Purchases in excess of \$5025,000 will be referred to the City Council for approval. Purchases in excess of \$50,000 shall be on a competitive sealed bid basis or by other authorized methods.

**Section 2.** This Resolution shall become effective from and after its date of passage.

**PASSED AND APPROVED** by the City Council of the Town of Addison, Texas this 25th day of June, 2013.

  
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Todd Meier, Mayor

ATTEST:

By:   
\_\_\_\_\_  
Chris Terry, City Secretary

APPROVED AS TO FORM:

By:   
\_\_\_\_\_  
John Hill, City Attorney