

LETTER OF
TRANSMITTAL



Grantham & Associates, Inc.

To: TOWN OF ADDISON
16801 WESTGROVE DRIVE
ADDISON, TX 75001-9010
Attn: STEVE CHUTCHAM

Date: 4-15-03
G&A No.: 02-314
Project Name: ADDISON FIRE
STATION No. 1

We are: Forwarding () Returning to you the following:

- | | |
|---|---|
| <input type="checkbox"/> Shop Drawings | <input type="checkbox"/> Originals |
| <input type="checkbox"/> Specifications | <input checked="" type="checkbox"/> Reproducibles |
| <input type="checkbox"/> Product Data/Samples | <input type="checkbox"/> Prints |
| <input type="checkbox"/> Estimates | <input type="checkbox"/> Sketches |
| <input type="checkbox"/> Other _____ | |

() Regular Mail () Overnight Delivery Courier/By Hand () _____

List of Documents:

2 - RECORD DRAWING MYLARS FOR
FIRE STATION No. 1 (PLAN & PROFILES)
2 SETS OF BLUELINE
1 DISKETTE W/FILE.

- | | | |
|--------------------------|-------------------------------|---|
| () For Your Information | () For Your Approval | <input checked="" type="checkbox"/> As Per Your Request |
| () Revise and Resubmit | () For Coordination Purposes | () For Corrections |

Remarks:

Signed:

Grantham & Associates, Inc.
1919 S. Shiloh Road
Suite 310, L.B. 8
Garland, Texas 75042
(972) 864-2333 Telephone
(972) 864-2334 Fax

Copies to: _____

