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# MEETING MINUTES

**To:** Attendees **Date:** April 5, 2016  
**From:** Mitchell McAnally, PE **MM**  
**RE:** Addison Airport – Northwest Drainage Improvements  
 Pre-Construction Meeting Minutes  
**Copies To:** Attendees

On Tuesday, March 29, 2016 at 10:00am, a pre-construction meeting was held in the Addison Airport Administration Building regarding the Northwest Drainage Improvements project at Addison Airport. The following items were discussed:

## 1. Contact Information

<b>Addison Airport</b>	
Airport Director: Joel Jenkinson	Phone: 972-392-4855
Operations Manager: Joe McAnally	Phone: 972-392-4861
Maintenance Manager: Dave Foster	Phone: 972-392-4852
<b>Town of Addison</b>	
Director Infrastructure: Lisa Pyles	Phone: 972-450-2878
Assistant Director Infrastructure: Jason Shroyer, PE	Phone: 972-450-2849
Public Works Inspector: David Wilde	Phone: 972-450-2847
<b>Engineer: (Garver)</b>	
Project Manager: Mitchell McAnally, PE	Phone: 214-619-9023 Mobile: 469-964-6747
Project Engineer: Sara Andrews, EIT	Phone: 214-619-9048
<b>Materials Testing: (STL Engineers)</b>	
Testing Dispatch	Phone: 214-282-1694
<b>Contractor: (McMahon Contracting, LP)</b>	
Project Manager: Rob Mathis	Phone: 940-231-7955
On-site Superintendent: Juan Medrano	Phone: 469-251-3997
On-site Foreman: Jesus Rolas	Phone: 469-628-8471
On-site Foreman: Julio Ramos	Phone: 469-853-5890