

LETTER OF TRANSMITTAL

Attention: Nancy Cline	Date: 5/2/06	Project No: 293070.020.900.0390.
To: City of Addison Director of Public Works	Re: Capital One - Addison	
16801 Westgrove Drive		
Addison, Texas 75001-9010		
(972) 450-2878		

We Are Sending You These Items Via: Federal Express Overnight

COPIES	DATE	DESCRIPTION
1		Revised Plat for your review

<input type="checkbox"/> For approval	<input checked="" type="checkbox"/> X	<input type="checkbox"/> For your use	<input type="checkbox"/> For review & comment
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REMARKS: _____

SENDER: Mathew Thomas	Telephone: (817) 222-8500
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SCANNING INSTRUCTIONS:

<input checked="" type="checkbox"/>	Scan and link L.O.T. and Attachments (default).	Previously Scanned Document #:
<input type="checkbox"/>	Scan L.O.T. and link to previously scanned documents (doc # required).	
<input type="checkbox"/>	Scan L.O.T., unscannable attachment(s) described above.	

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	Division Manager			Civil			Fire Protection	
	Program Manager			Architectural			Plumbing	
	Project Management			Structural			Rack & Conveyor	
	Site Selection			Mechanical			Other	
	Scheduling			Electrical		<input checked="" type="checkbox"/>	Correspondence	
	Accounting			Refrigeration			Send Original to Addressee	
<input checked="" type="checkbox"/>	Copy as indicated above			Return Original to C.A. Dept.			Return Original to Sender	

Received
R.N.
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Carter & Burgess, Inc.
Scanning Dept.