



**PUBLIC WORKS DEPARTMENT**  
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16801 Westgrove

# Memorandum

**To:** Carmen Moran  
**CC:** Nancy Cline  
**From:** Clay Barnett  
**Date:** 11/12/2008  
**Re:** Meridian Square

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1. Civil plans will need to be submitted for review and approval.
  2. Add a reference to the building line amendment to the UC Zoning to the face of the plat.
  3. Add center lines and the dimensions to the centerlines to the existing streets.
  4. Add a 5' Sidewalk Easement along the Spectrum Drive frontage.
  5. Revise the Dedication Statement as required to match the Dedication Statement given in the Town of Addison Code of Ordinances.
  6. Will a 5' Utility Easement along the alleys be needed? If so, please add.
  7. Add the POINT OF BEGINNING to the face of the plat.
  8. Provide a closure sheet.