

SECTION AB

ADVERTISEMENT FOR BIDS

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1. The Town of Addison is requesting bids for the Addison Athletic Club HVAC Improvements. **Bids will be accepted until 2:00 p.m., Thursday, May 3, 2018** at the Finance Building, 5350 Belt Line Rd., Dallas, Texas 75254 – Attention Purchasing Department, at which time responders names and bids will be publicly read aloud. Late bids will not be considered. The plans, specifications, quantities, pre-bid time and date, and other information are available on www.bidsync.com. The Town of Addison reserves the right to waive any formalities, to reject any and all bids, and to select the proposal deemed most advantageous to the Town of Addison.
2. The Contractor shall identify his bid on the outside of the envelope by writing the words **BID NUMBER 18-116, ADDISON ATHLETIC CLUB HVAC IMPROVEMENTS**

PAPER BIDS SHALL BE REQUIRED.

One (1) signed original, two (2) paper copies and one (1) electronic copy, USB preferred.
3. Bids shall be accompanied by a bid bond in an amount not less than five percent (5%) of the total maximum bid price payable without recourse to the Town of Addison, from a reliable surety company licensed by the State of Texas to act as a Surety and be listed on the current U.S. Treasury Listing of Approved Sureties, or a Binder of Insurance executed by a surety company licensed by the State of Texas to act as a surety or its authorized agent as a guarantee that the bidder will enter into a contract and execute a Performance Bond within ten (10) days after notice of award of contract to him.
4. Plans, specifications and bidding documents may be downloaded from www.bidsync.com. The Town of Addison is a "free buyer", meaning that prospective bidders need only a free registration to sign up for plan updates. Bidders assume all risk for acquiring specs and/or plans from third party sites and plan rooms, as only Bidsync.com will be directly updated by Addison.
5. The right is reserved by the Mayor and the City Council as the interests of the City may require to reject any or all bids and to waive any formality in bids received and to select the proposal deemed most advantageous to the City.
6. The Bidder (Proposer) must supply all the information required by the Proposal Form.
7. A Performance Bond, Payment Bond, and Maintenance Bond will be required by the Owner; each Bond shall be in the amount of 100% of the total contract amount. Bonds shall be issued by a surety company licensed by the State of Texas to act as a Surety and be listed on the current U.S. Treasury Listing of Approved Sureties.
8. The Bidder (Proposer) must supply all the information required by the Bidder Qualification Statement.
9. **An optional pre-bid meeting will be held on Tuesday, April 17, 2018 at 9:00am inside the Addison Athletic Club located at 3900 Beltway Drive, Addison, TX 75001.**
10. For information on bidding or work to be performed, please submit all questions on Bidsync. **All questions must be received by 12:00pm on Monday, April 30, 2018.**