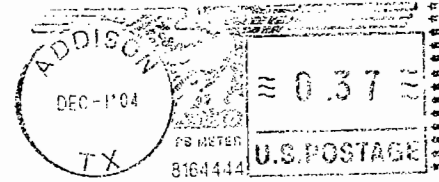




PUBLIC WORKS DEPARTMENT
Post Office Box 9010 Addison, Texas 75001-9010



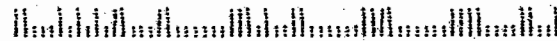
Addison 50!

Texas Department of Licensing and Regulation **50 YEARS OF FUN!**
Dallas Regional Office
3650 N. Buckner Blvd.. Suite 106
Dallas, Texa

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FORWARD TIME EXP RTN TO SEND
:TX DEPT OF HUM SERV
2020 N MASTERS DR
DALLAS TX 75217-3168

RETURN TO SENDER

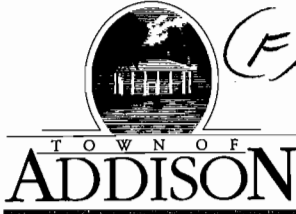
752282304 0035
75001/9010



12/2/04

Mr. Robert Smith
(F) 214-328-5286
817-321-8365
2 Pgs.

Addison 50!



PUBLIC WORKS DEPARTMENT

Post Office Box 9010 Addison, Texas 75001-9010

50 YEARS OF FUN!

(972) 450-2871 FAX (972) 450-2837

16801 Westgrove

November 30, 2004

Texas Department of Licensing and Regulation
Dallas Regional Office
3650 N. Buckner Blvd., Suite 106
Dallas, Texas 75228

1501 Circle Dr. # 215

FTWth. 76119

(0) 817-321-8356

(F) 817-321-8365

Re: Addison Circle Phase I
AB Project Number EABPRJ98003968
Public Infrastructure Phase I

Dear Sir/Madam:

In accordance with the January 24, 2003 directive from your office, the Town of Addison proceeded with engineering design for correcting existing curb ramps in Addison Circle Phase I that were not in compliance with provisions of the Architectural Barriers Act, Article 9102, Texas Civil Statutes. Construction bids were received in March 2004, and all improvements were completed by May 2004.

Please accept this correspondence as notification by the Town of Addison that all improvements have been performed to correct non-compliance items listed by the T.D.L.R. It is also requested that your office forward an acknowledgement of acceptance of the improvements to the Town of Addison.

Your consideration and attention to this matter is greatly appreciated.

Sincerely,

Steven Z. Chutchian

Steven Z. Chutchian, P.E.
Assistant City Engineer

Steve FYE

Is this on
your project
list?

yes!
su 3/2/03
Jim

TEXAS DEPARTMENT OF LICENSING AND REGULATION

Dallas Regional Office
3650 N. Buckner Blvd. Suite 106
Dallas, Texas 75228



~~Tele: 214/328-5081~~
Toll Free: 1 800 687-4102
FAX: ~~214/328-5286~~

OK

Dallas Regional Office
Web site: www.license.state.tx.us

TOWN OF ADDISON DEPT. OF PUBLIC WORKS

JAN-24-2003

PO BOX 9010
ADDISON, TX 75001

Re: ADDISON CIRCLE PHASE 1
PUBLIC INFRASTRUCTURE PHASE 1
QUORUM DR AT MILDRED ST
ADDISON, TX 75001

EABPRJ98003968

Dear Sir / Madam

The referenced facility has been inspected and found not to be in compliance with some of the provisions of the Architectural Barriers Act, Article 9102, Texas Civil Statutes.

The non-complying items noted on the enclosed inspection report must be corrected and verification of completed corrections (in writing) must be furnished to this office within 90 days from the date of this letter. If compliance can not be accomplished within the specified time, please contact this office as soon as possible.

Please note, this determination does not address the requirements of the Americans with Disabilities Act (ADA), (P.L. 101-336), or any other state, local or federal requirement. For information on the ADA, please contact the United States Department of Justice, Civil Rights Division at (202)514-0301.

If you have any questions concerning the results of the inspection, or the requirements of the Architectural Barriers Act, or if you are not the owner of record for this facility, contact ROBERT SMITH at (214)328-5081 or at (800)687-4102.

Please reference the EABPRJ number in all future correspondence pertaining to this project.

Enclosure: Inspection Report

:579

www.license.state.tx.us

TEXAS DEPARTMENT OF LICENSING AND REGULATION
ARCHITECTURAL BARRIERS - INSPECTION RESPONSE

Please complete and return (fax, mail, or hand-deliver) to inspector.

AB Project Number EADPRJ98003968
Project Name ADDISON CIRCLE PHASE I - PUBLIC INFRASTRUCTURE PHASE I
Project Address QUORUM DR AT MILORED ST. ADDISON, TX 75001

- All _____ (# of violations) violations cited on the inspection report relating to the referenced project have been corrected.
- More time is requested to correct all the violations cited on the inspection report. All corrective modifications will be completed by DECEMBER 15, 2003 (date) and written verification will be submitted at that time.
- The following item(s) will not be corrected. I understand that failure to correct these violations will result in this matter being forwarded to the Enforcement Division of TDLR and penalties may result. All _____ (# of violations) other violations have been corrected.
- Variances on the following item(s) are being pursued. Variance application(s) and applicable fees have been forwarded to TDLR for their consideration. All _____ (# of violations) other violations have been corrected.

I hereby certify that the above information is accurate and that violations stated as having been corrected were accomplished as of _____ (date).

Submitted by STEVEN Z. CHUTCHIAN 972-450-2886
Print Name Phone
Steven Z. Chutchian 3/4/03
Signature Date

HP LaserJet 3200se



HP LASERJET 3200

DEC-7-2004 10:17AM

Fax Call Report

Job	Date	Time	Type	Identification	Duration	Pages	Result
980	12/ 7/2004	10:14:27AM	Send	918173218365	2:43	3	OK

12/7/04
Mr. Robert Smith
(F) 214-328-5286
817-321-8365
3 Pgs.
Addison 50!
50 YEARS OF FUNI
(972) 450-2871 FAX (972) 450-2837
16801 Westgrove

November 30, 2004

Texas Department of Licensing and Regulation
Dallas Regional Office
3150 N. Buelener Blvd., Suite 106
Dallas, Texas 75228

Re: Addison Circle Phase I
AB Project Number EABPRJ98003968
Public Infrastructure Phase I

1501 Circle Dr. # 215
FT. WTH. 76119
(F) 817-321-8356
817-321-8365

Dear Sir/Madam:

In accordance with the January 24, 2003 directive from your office, the Town of Addison proceeded with engineering design for correcting existing curb ramps in Addison Circle Phase I that were not in compliance with provisions of the Architectural Barriers Act, Article 9102, Texas Civil Statutes. Construction bids were received in March 2004, and all improvements were completed by May 2004.

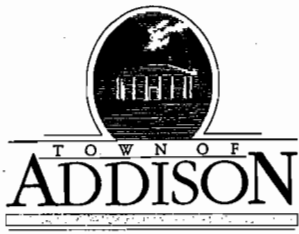
Please accept this correspondence as notification by the Town of Addison that all improvements have been performed to correct non-compliance items listed by the T.D.L.R. It is also requested that your office forward an acknowledgement of acceptance of the improvements to the Town of Addison.

Your consideration and attention to this matter is greatly appreciated.

Sincerely,

Steven Z. Chutchian

Steven Z. Chutchian, P.E.
Assistant City Engineer



PUBLIC WORKS DEPARTMENT
Post Office Box 9010 Addison, Texas 75001-9010

Addison 50!

50 YEARS OF FUN!
(972) 450-2871 FAX (972) 450-2837
16801 Westgrove

November 30, 2004

Texas Department of Licensing and Regulation
Dallas Regional Office
3650 N. Buckner Blvd., Suite 106
Dallas, Texas 75228

Re: Addison Circle Phase I
AB Project Number EABPRJ98003968
Public Infrastructure Phase I

Dear Sir/Madam:

In accordance with the January 24, 2003 directive from your office, the Town of Addison proceeded with engineering design for correcting existing curb ramps in Addison Circle Phase I that were not in compliance with provisions of the Architectural Barriers Act, Article 9102, Texas Civil Statutes. Construction bids were received in March 2004, and all improvements were completed by May 2004.

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Your consideration and attention to this matter is greatly appreciated.

Sincerely,

Steven Z. Chutchian, P.E.
Assistant City Engineer

TEXAS DEPARTMENT OF LICENSING AND REGULATION

T.A.S. INSPECTION WORKSHEET
Article 9102, T.C.S.

PROJECT NO.: EABPRJ98003968
INSPECTION : EAB2003055063I
REVISION OF: EAB1999032386R
PAGE: 1

PROJECT: PUBLIC INFRASTRUCTURE PHASE 1
FACILITY: ADDISON CIRCLE PHASE 1
OWNER: TOWN OF ADDISON DEPT. OF PUBLIC WORKS
ENGINEER: HUITT ZOLLARS INC
INSPECTOR: SMITH, ROBERT

DATE: 01/23/03

UNACCEPTABLE 4.7 CURB RAMPS

4.7.2 Slope

Slopes of curb ramps shall comply with 4.8.2. The slope shall be measured as shown in Fig. 11. Transitions from ramps to walks, gutters, or streets shall be flush and free of abrupt changes. Maximum slopes of adjoining gutters, road surface immediately adjacent to the curb ramp, or accessible route shall not exceed 1:20.

*** Violation: The sidewalk curb ramp at 4985 Addison Circle has a slope measuring 16%.

*** Violation: Quorum & Morris, SW, the slope of the curb ramp measures 16%. The NW corner of the same intersection has a slope of 14%.

TEXAS DEPARTMENT OF LICENSING AND REGULATION
Dallas Regional Office
3650 N. Buckner Blvd. Suite 106
Dallas, Texas 75228

Tele: 214 / 328-5081
Toll Free: 1 800 687-4102
FAX: 214 / 328-5286

Ce: JP



Dallas Regional Office
Web site: www.license.state.tx.us

TOWN OF ADDISON
DEPT. OF PUBLIC WORKS
16801 WESTGROVE P.O.BOX 9010
ADDISON, TX 75001

MAR-13-2003

Re: ADDISON CIRCLE PHASE 1
PUBLIC INFRASTRUCTURE PHASE 1
QUORUM DR AT MILDRED ST
ADDISON, TX 75001

EABPRJ98003968

Dear Sir / Madam

Your submittal requesting additional time to complete corrective modifications for the referenced facility has been reviewed.

The requested extension is approved. All work to bring this facility into compliance must be completed no later than DEC 15 2003 . Please notify this office (in writing) when corrective modifications have been completed.

If you have any questions, contact inspector ROBERT SMITH at (214)328-5081 or at (800)687-4102.

Please reference the EABPRJ number in all future correspondence pertaining to this project.

:KJF

TEXAS DEPARTMENT OF LICENSING AND REGULATION

Dallas Regional Office
3650 N. Buckner Blvd. Suite 106
Dallas, Texas 75228



Tele: 214 / 328-5081
Toll Free: 1 800 687-4102
FAX: 214 / 328-5286

Dallas Regional Office
Web site: www.license.state.tx.us

TOWN OF ADDISON DEPT. OF PUBLIC WORKS

JAN-24-2003

PO BOX 9010
ADDISON, TX 75001

Re: ADDISON CIRCLE PHASE 1
PUBLIC INFRASTRUCTURE PHASE 1
QUORUM DR AT MILDRED ST
ADDISON, TX 75001

EABPRJ98003968

Dear Sir / Madam

The referenced facility has been inspected and found not to be in compliance with some of the provisions of the Architectural Barriers Act, Article 9102, Texas Civil Statutes.

The non-complying items noted on the enclosed inspection report must be corrected and verification of completed corrections (in writing) must be furnished to this office within 90 days from the date of this letter. If compliance can not be accomplished within the specified time, please contact this office as soon as possible.

Please note, this determination does not address the requirements of the Americans with Disabilities Act (ADA), (P.L. 101-336), or any other state, local or federal requirement. For information on the ADA, please contact the United States Department of Justice, Civil Rights Division at (202)514-0301.

If you have any questions concerning the results of the inspection, or the requirements of the Architectural Barriers Act, or if you are not the owner of record for this facility, contact ROBERT SMITH at (214)328-5081 or at (800)687-4102.

Please reference the EABPRJ number in all future correspondence pertaining to this project.

Enclosure: Inspection Report

:579

www.license.state.tx.us

TEXAS DEPARTMENT OF LICENSING AND REGULATION
ARCHITECTURAL BARRIERS - INSPECTION RESPONSE

Please complete and return (fax, mail, or hand-deliver) to inspector.

AB Project Number _____
Project Name _____
Project Address _____

- All ____ (# of violations) violations cited on the inspection report relating to the referenced project have been corrected.
- More time is requested to correct all the violations cited on the inspection report. All corrective modifications will be completed by _____ (date) and written verification will be submitted at that time.
- The following item(s) will not be corrected. I understand that failure to correct these violations will result in this matter being forwarded to the Enforcement Division of TDLR and penalties may result. All ____ (# of violations) other violations have been corrected.
- Variances on the following item(s) are being pursued. Variance application(s) and applicable fees have been forwarded to TDLR for their consideration. All ____ (# of violations) other violations have been corrected.

I hereby certify that the above information is accurate and that violations stated as having been corrected were accomplished as of _____ (date).

Submitted by _____
Print Name Phone

Signature Date

TEXAS DEPARTMENT OF LICENSING AND REGULATION

T.A.S. INSPECTION WORKSHEET
Article 9102, T.C.S.

PROJECT NO.: EABPRJ98003968
INSPECTION : EAB2003055063I
REVISION OF: EAB1999032386R
PAGE: 1

PROJECT: PUBLIC INFRASTRUCTURE PHASE 1
FACILITY: ADDISON CIRCLE PHASE 1
OWNER: TOWN OF ADDISON DEPT. OF PUBLIC WORKS
ENGINEER: HUITT ZOLLARS INC
INSPECTOR: SMITH, ROBERT

DATE: 01/23/03

UNACCEPTABLE 4.7 CURB RAMPS

4.7.2 Slope

Slopes of curb ramps shall comply with 4.8.2. The slope shall be measured as shown in Fig. 11. Transitions from ramps to walks, gutters, or streets shall be flush and free of abrupt changes. Maximum slopes of adjoining gutters, road surface immediately adjacent to the curb ramp, or accessible route shall not exceed 1:20.

*** Violation: The sidewalk curb ramp at 4985 Addison Circle has a slope measuring 16%.

*** Violation: Quorum & Morris, SW, the slope of the curb ramp measures 16%. The NW corner of the same intersection has a slope of 14%.

FINAL REVIEW
PRIOR TO
ADVERTISEMENT!

HUITT-ZOLIARS.

3131 McKinney Avenue, Suite 600
DALLAS, TEXAS 75204

LETTER OF TRANSMITTAL

(214) 871-3311

TO: **Town of Addison**
Department of Public Works

16801 Westgrove

Addison, Tx. 75001

DATE: 12-22-03	JOB NO.: 01-3363-02
ATTENTION: Steve Chutchian	
RE: RAMP MODIFICATIONS	
ADDISON CIRCLE PHASE I	

WE ARE SENDING YOU Attached Under separate cover via Hand delivered the following items:

- Shop drawings Prints Plans Specifications
 Copy of letter Change Order As noted below

COPIES	DATE	NO.	DESCRIPTION
1		1	Construction spec. and contract documents
2		set	Engineering Plans
1		set	City Review Comments
		1	Response Letter
		1	Const. Spec. and contract doc. Mark-ups

THESE ARE TRANSMITTED as checked below:

- For approval Approved as submitted Resubmit _____ copies for approval
 For your use Approved as noted Submit _____ copies for distribution
 As requested Returned for corrections Return _____ corrected prints
 For Review and comment _____
 FOR BIDS DUE _____ 19 PRINTS RETURNED AFTER LOAN TO US

REMARKS

COPY TO: _____

SIGNED: BERGIO GARRA

If enclosures are not as noted, kindly notify us at once

December 22, 2003

Mr. Steven Z. Chutchian, P.E.
Assistant City Engineer
Town of Addison
16801 Westgrove Drive
P.O. Box 9010
Addison, TX 75001-9010

**RE: Ramp Modifications – Addison Circle Phase I
HZI Project No. 01-3363-02**

Dear Mr. Chutchian

We are herewith transmitting two sets of plans on the above referenced project. Plans have been revised and/or corrected per City Mark-ups (dated 12-15-13).

Below are responses to the design comments noted on the City mark-ups.

1. What are the cross-slopes in ramp and “triangle transitions”?
Cross-slopes in ramps and transitions indicated on plan.
2. Do sawcuts go thru curb? Is there any curb removal anticipated?
Plan revised to show sawcut of curb. Limits of curb removal and replacement shown.
3. Is four feet enough to meet required grade for ramp at 4995 Addison Circle?
Ramp at 4995 Addison Circle revised to meet required grade slope. All ramps revised to meet ~~minimum~~ ^{max} slope of 8% .
4. Do we need to dowel into existing subbase? Show dowel detail.
Doweling into existing subbase is recommended. Detail for doweling added to detail sheet.
5. What about replacement (concrete detector strip removal) ?
Concrete detector strip is being replaced by prefabricated truncated dome pavers on 4 inch concrete subbase.
6. How do we address cutting and replacement of partial bricks.
Brick paver removal will extend to 1 foot beyond the limits of subbase sawcut. There will not be cutting of brick pavers as noted on detail Section A-A.

Construction specifications and contract documents have been revised per mark-ups.
Quantity take-offs have been adjusted to reflect latest changes.
If you have any questions, please call me.

Sincerely,

HUITT-ZOLLARS, INC.

A handwritten signature in black ink, appearing to read "Sergio Garza", with a long horizontal flourish extending to the right.

Sergio Garza

**TOWN OF
ADDISON**

PUBLIC WORKS

To: MIKE MURPHY

From: STEVE CHUTCHIAN

Company: Town of Addison

FAX #: 214-672-2358

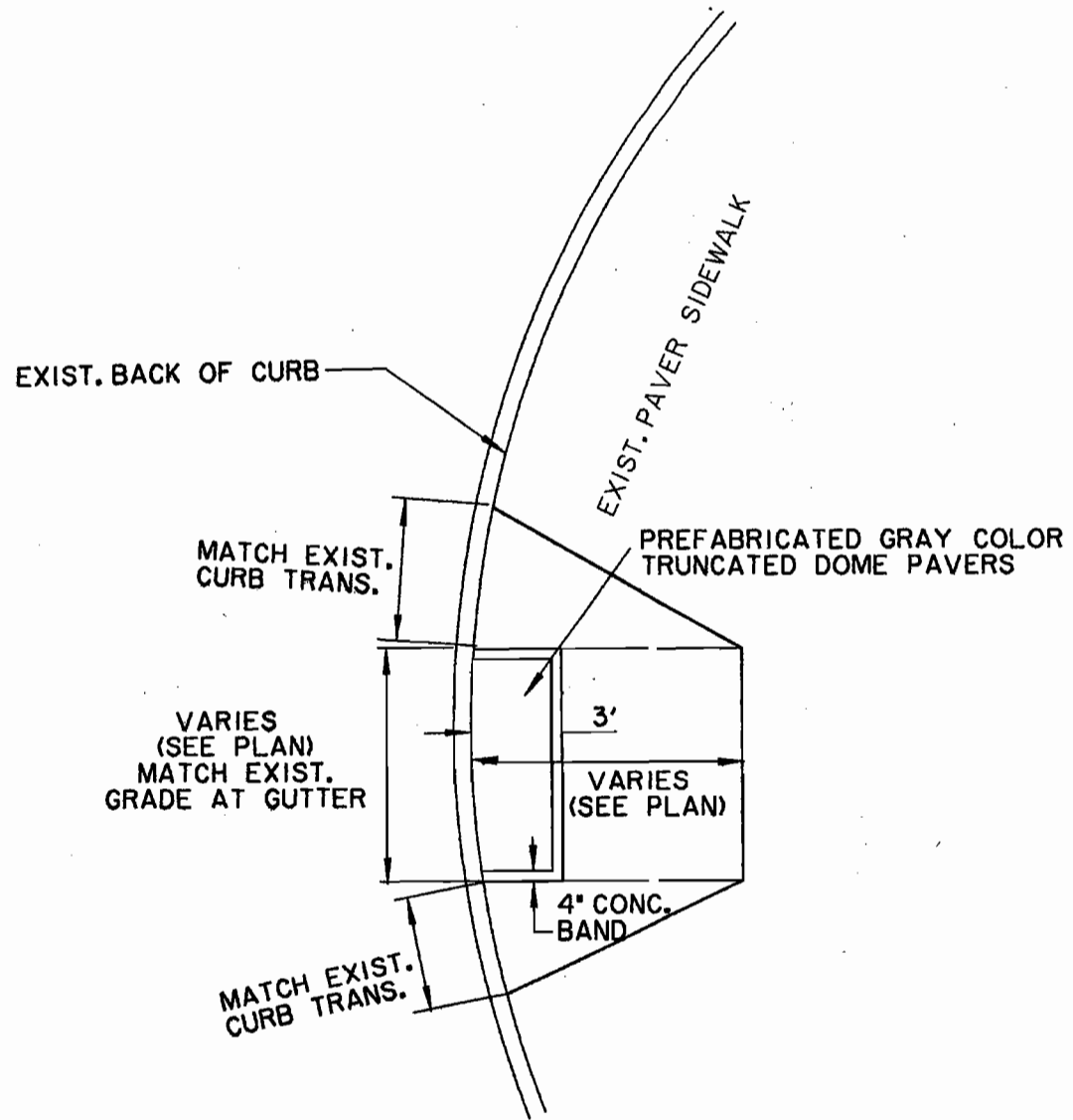
Date: 11/30/04

No. of pages (including cover): 4

Phone: 972/450-2886

Fax: 972/450-2837

16801 Westgrove
P.O. Box 9010
Addison, TX 75001-9010

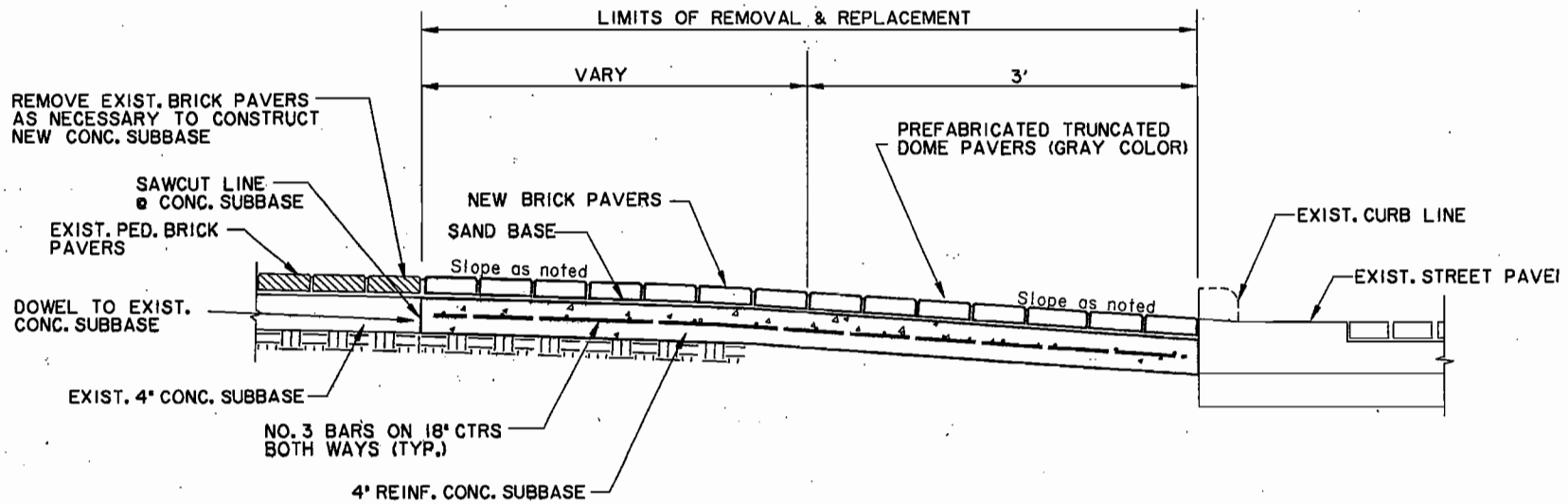


BARRIER FREE RAMP DETAIL

NOT TO SCALE

BARRIER FREE RAMP
GENERAL NOTES:

1. MAXIMUM SLOPE ON BARRIER FREE RAMPS
MUST NOT EXCEED 1" PER FOOT AT ANY
LOCATION.
2. CONCRETE TO HAVE MIN. 3000 PSI
COMPRESSIVE STRENGTH AT 28 DAYS.
3. REINFORCEMENT TO BE #3 DEFORMED
BARS AT 18" O.C. AND SUPPORTED BY
APPROVED BAR CHAIRS ON 3'-0" CENTERS.



TYPICAL REMOVAL & REPLACEMENT
OF RAMP SECTION

NOT TO SCALE

✓

**TOWN OF ADDISON
PAYMENT AUTHORIZATION MEMO**

DATE: 12/11/03

Claim # _____

Check \$ 1875.00

Vendor No. _____

Vendor Name HUITT-ZOLLARS, INC.

Address P.O. BOX 191294

Address DALLAS, TEXAS 75219

Address _____

Zip Code _____

INVOICE # OR DESCRIPTION	FUND	DEPT	OBJ	PROJ	SAC	AMOUNT
	(00)	(000)	(00000)	(00000)	(000)	(\$000,000.00)
	01	411	56570			1875.00

TOTAL \$ 1,875.00

EXPLANATION ADA RAMPS REPAIR

Steve Chittman
Authorized Signature

Finance

HUITT-ZOLIARS

HUITT-ZOLIARS, INC. • P.O. Box 191294 • Dallas, TX 75219 • 214.871.3311 phone • 214.303.0923 fax • huilt-zollars.com

INVOICE

NOVEMBER 25, 2003

INVOICE # 133630202

TO: MR. STEVEN Z. CHUTCHIAN
TOWN OF ADDISON-DEPT. OF PUBLIC WORKS
16801 WESTGROVE ROAD
P.O. BOX 9010
ADDISON, TX 75001-9010

PROJECT: 01336302 ADDISON CIRCLE RAMPS
DESIGN & BIDDING

FOR PROFESSIONAL SERVICES RENDERED THROUGH THE PERIOD ENDED NOVEMBER 1, 2003

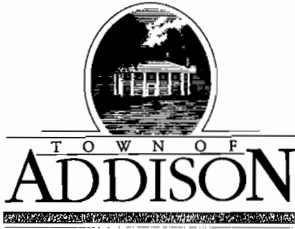
<u>CONTRACT AMOUNT</u>	<u>% WORK TO DATE</u>	<u>TOTAL AMT BILLED</u>	<u>PREVIOUSLY BILLED</u>	<u>AMOUNT BILLED THIS INVOICE</u>
12,500.00	25.00%	3,125.00	1,250.00	1,875.00
TOTAL FEE THIS INVOICE				1,875.00

TOTAL DUE THIS INVOICE \$ **1,875.00**

*o.k. to PAY!
Szc
12/11/03*

DATE PAID: 12/11/03

1,875.00



OFFICE OF THE CITY MANAGER

(972) 450-7000 • FAX (972) 450-7043

Post Office Box 9010 Addison, Texas 75001-9010

5300 Belt Line Road

December 24, 2003

Texas Department of Licensing and Regulation
Dallas Regional Office
3650 N. Buckner Blvd., Suite 106
Dallas, Texas 75228

Re: AB Project Number EABPRJ98003968
Addison Infrastructure Phase I

Dear Sir or Madam:

In reference to the above-mentioned Project Number and your March 13, 2003 correspondence, the Town of Addison has completed design of necessary ramp modification improvements in Addison Circle, Phase I. The attached plans are submitted for your records. It is anticipated that the Town will initiate the construction bidding process in early January 2004. Construction should begin by March 2004.

The Town of Addison will notify your office upon successful completion of the proposed ramp modifications. Should you have any questions, please contact my office at 972-450-2886.

Sincerely,

Steven Z. Chutchian, P.E.
Assistant City Engineer

HUITT-ZOLLARS

HUITT-ZOLLARS, INC. • 3131 McKinney Ave. • Suite 600 • Dallas, TX 75204-2489 • 214.871.3311 phone • 214.871.0757 fax • huitt-zollars.com

March 24, 2003

Revised April 14, 2003

Mr. Steven Z. Chutchian, P.E.
Assistant City Engineer
Town of Addison
16801 Westgrove Drive
P.O. Box 9010
Addison, TX 75001-9010

**RE: Addison Circle – Ramp Modifications
Proposal for Professional Services**

Dear Mr. Chutchian,

Huitt-Zollars is pleased to submit this proposal for professional services associated with the survey and design of ramp modifications at four locations in the Addison Circle Development District. There should be no additional tasks, services or fees required in these disciplines to complete the project as we currently understand it.

This project generally consists of civil engineering and surveying for sidewalk and ramp demolition and reconstruction as identified in a letter from the “Texas Department of Licensing and Regulation” (TDLR) dated January 23, 2003. This letter identified three specific locations where ramps are in violation of Section 4.7.2 of the “Texas Accessibility Standards”. In addition the Town has requested the evaluation and possible re-construction of a fourth ramp. The scope of the proposal specifically covers the following locations:

- 4985 Addison Circle – TDLR violation – Sidewalk curb ramp has a slope measuring 16%.
- SW Intersection Quorum/Morris – TDLR violation – Sidewalk curb ramp has a slope measuring 16%
- NW Intersection Quorum/Morris – TDLR violation – Sidewalk curb ramp has a slope measuring 14%.
- 4995 Addison Circle – Town Request – Visual inspection warrants evaluation of slopes at this curb ramp.

Plans and specifications will be produced to the standards for public infrastructure of the Town of Addison with the intent of publicly bidding the construction work. Plans will specifically provide for demolition and re-construction of existing sidewalks and ramps to conform with TDLR requirements. This particular phase of Addison Circle was granted a pre-construction variance for sidewalk cross slopes up to 4%. It will be our design approach that that 4% cross slope variance will be “grandfathered” for these modifications. We will, however, need to confirm that assumption with TDLR prior to proceeding with design since this can greatly effect the area of re-construction. Our scope of services will be as follows.

- I. SURVEYING**
- II. CIVIL DESIGN**
- III. REIMBURSABLE EXPENSES**

I. SURVEYING

Huitt-Zollars will perform a Topographic Survey on a 5 foot grid between back of curb and building face including location of surface utilities in that zone. This survey is anticipated to be approximately a 50 foot wide strip from back of curb to building face so that there is sufficient data for slope transitions.

Mr. Steven Z. Chutchian, P.E.
 Addison Circle-Ramp Modifications
 March 24, 2003
 Page 2 of 6

II. CIVIL SERVICES

Huitt-Zollars will perform the following tasks in preparing design documents to be used for bidding and construction purposes.

1. Prepare construction drawings utilizing the survey data obtained per the above scope.
2. Prepare specifications and details needed for bidding and construction.
3. Prepare a cost estimate of proposed improvements.
4. Submit the plans, specifications and estimate to the Town for review and approval.
5. Address Town comments and submit final construction drawings, details, specifications and a bid form to be used in the bidding process. The final submittal will consist of the following plan sets:
 - 15 Half Size to Finance Department
 - 5 Half Size to Public Works
 - 2 Full Size to Public Works
6. Submit final design to T.D.L.R. for approval.
7. Attend one pre-construction meeting.
8. Tabulate bids and provide recommendation of award for the construction of the project.
9. Provide Construction Phase review and design revisions, if deemed necessary by the Town.
10. Prepare As-built drawings based on "red-line" plans provided by the contractor and Town inspector.

III. REIMBURSABLE EXPENSES

Reimbursable expenses accrued through printing for distribution outside our office, photocopies, computer plotting, deliveries, travel, long distance calls, express mail, postage and similar out of pocket expenses shall be reimbursed at cost plus ten percent and an estimate is provided in the "Summary of Services and Compensation".

Assumptions:

1. It is not anticipated that the design solutions for this project will require retaining walls. However, if retaining walls are required, Structural Design services can be provided as additional services.
2. Traffic control and detour plans, if required, will be provided by the contractor prior to construction activities. These plans are not included in the design fee.
3. The client will provide all submittal fees, review fees, permit fees and all other regulatory fees required for this project in advance of their need and in addition to the stated budget for reimbursable expenses.
4. The specifications and details necessary to construct the civil elements will be provided by note or drawing on the construction documents. Primarily the civil elements will be constructed per the North Central Texas Council of Governments (NCTCOG) specifications and details and Town of Addison construction specifications and this will be noted on the construction documents.
5. If improvements encroach onto private property it is assumed that no construction easements will be necessary and that the Town will obtain all necessary approvals from the property owners. If construction easements are required Huitt-Zollars can provide a proposal for additional services.
6. It is assumed that the Town will notify and review construction solutions with affected property owners and retail tenants.
7. Construction Support services, beyond the services noted above, are not included in this proposal but can be provided for additional compensation.

Summary of Services and Compensation

	<u>Description</u>	<u>Fee Basis</u>	<u>Amount</u>
Item I.	Surveying	Lump Sum	\$2,500.00
Item II.	Civil Services (Tasks 1-8)	Lump Sum	\$12,500.00
	Civil Services (Tasks 9-10)	Hourly Not-to-Exceed	\$2,000.00
Item VII.	Reimbursable Expenses	Estimate	<u>\$1,000.00</u>
	Total Services (Not to Exceed)		\$18,000.00

TERMS & CONDITIONS

Following are the Terms and Conditions that will apply to this proposal.

1. AUTHORIZATION FOR WORK TO PROCEED

Signing of this AGREEMENT for services shall be authorization by the CLIENT for Huitt-Zollars, Inc. (HZI) to proceed with the work, unless stated otherwise in the AGREEMENT.

2. COST ESTIMATES FOR PROPOSED CONSTRUCTION

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Mr. Steven Z. Chutchian, P.E.
Addison Circle-Ramp Modifications
March 24, 2003
Page 4 of 6

stemming from HZI's cessation of service. CLIENT shall also pay HZI the cost associated with premature project demobilization. In the event the project is remobilized, CLIENT shall also pay the cost of remobilization, and shall renegotiate appropriate contract terms and conditions, such as those associated with budget, schedule or scope of service.

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Mr. Steven Z. Chutchian, P.E.
Addison Circle-Ramp Modifications
March 24, 2003
Page 5 of 6

AUTHORIZATION

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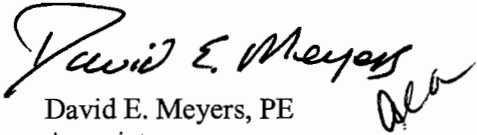
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Accepted for:

HUITT-ZOLLARS, INC.

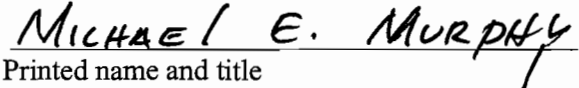
Town of Addison,



David E. Meyers, PE
Associate



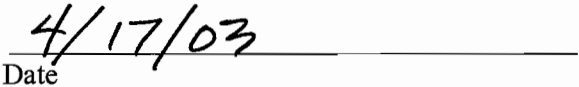
Signature



Printed name and title



Robert L. Phillips
Senior Vice-President



Date

BASIS FOR PROFESSIONAL FEES AND CHARGES
Huitt-Zollars, Inc., Dallas, TX
September 1, 2002

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CADD Tech I through Supervisor	\$10.00 to \$ 35.00
Project Support: Includes Clerical, Computer Systems, Document Control and Accounting Support	\$ 7.00 to \$ 28.00

SURVEY CREWS WILL BE INVOICED ON AN HOURLY RATE BASIS:

1 Person Crew	\$ 75.00
2 Person Crew	\$105.00
3 Person Crew	\$125.00
4 Person Crew	\$145.00
1 Person GPS Crew	\$140.00
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3 Person GPS Crew	\$185.00

REIMBURSABLE EXPENSES WILL BE INVOICED AS FOLLOWS:

Outside Services	Cost + 10%
Mileage	\$ 0.365/mile

Client Initial _____

March 24, 2003

Mr. Steven Z. Chutchian, P.E.
Assistant City Engineer
Town of Addison
16801 Westgrove Drive
P.O. Box 9010
Addison, TX 75001-9010

**RE: Addison Circle – Ramp Modifications
Proposal for Professional Services**

Dear Mr. Chutchian,

Huitt-Zollars is pleased to submit this proposal for professional services associated with the survey and design of ramp modifications at four locations in the Addison Circle Development District. There should be no additional tasks, services or fees required in these disciplines to complete the project as we currently understand it.

This project generally consists of civil engineering and surveying for sidewalk and ramp demolition and reconstruction as identified in a letter from the “Texas Department of Licensing and Regulation” (TDLR) dated January 23, 2003. This letter identified three specific locations where ramps are in violation of Section 4.7.2 of the “Texas Accessibility Standards”. In addition the Town has requested the evaluation and possible re-construction of a fourth ramp. The scope of the proposal specifically covers the following locations:

- 4985 Addison Circle – TDLR violation – Sidewalk curb ramp has a slope measuring 16%.
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Plans and specifications will be produced to the standards for public infrastructure of the Town of Addison with the intent of publicly bidding the construction work. Plans will specifically provide for demolition and re-construction of existing sidewalks and ramps to conform with TDLR requirements. This particular phase of Addison Circle was granted a pre-construction variance for sidewalk cross slopes up to 4%. It will be our design approach that that 4% cross slope variance will be “grandfathered” for these modifications. We will, however, need to confirm that assumption with TDLR prior to proceeding with design since this can greatly effect the area of re-construction. Our scope of services will be as follows.

- I. SURVEYING**
- II. CIVIL DESIGN**
- III. REIMBURSABLE EXPENSES**

I. SURVEYING

Huitt-Zollars will perform a Topographic Survey on a 5 foot grid between back of curb and building face including location of surface utilities in that zone. This survey is anticipated to be approximately a 50 foot wide strip from back of curb to building face so that there is sufficient data for slope transitions.

Huitt-Zollars compensation for the above listed services shall be the Lump Sum amount of **\$2,500.**

II. CIVIL SERVICES

Huitt-Zollars will perform the following tasks in preparing design documents to be used for bidding and construction purposes.

1. Prepare construction drawings utilizing the survey data obtained per the above scope.
2. Prepare specifications and details needed for bidding and construction.
3. Prepare a cost estimate of proposed improvements.
4. Submit the plans and estimate to the Town for one review.
5. Address Town comments and submit final construction drawings, details, specifications and a bid form to be used in the bidding process.
6. Attend one pre-construction meeting if required.
7. Tabulate bids and provide recommendation of award for the construction of the project.

Huitt-Zollars compensation for the above listed services shall be the Lump Sum amount of **\$12,500**.

III. REIMBURSABLE EXPENSES

Reimbursable expenses accrued through printing for distribution outside our office, photocopies, computer plotting, deliveries, travel, long distance calls, express mail, postage and similar out of pocket expenses shall be reimbursed at cost plus ten percent and are estimated to be **\$1,000**.

Assumptions:

1. Structural Design of concrete retaining walls, if required, is not included in this proposal but can be provided as additional services.
2. Traffic control and detour plans, if required, will be provided by the contractor prior to construction activities. These plans are not included in the design fee.
3. The client will provide all submittal fees, review fees, permit fees and all other regulatory fees required for this project in advance of their need and in addition to the stated budget for reimbursable expenses.
4. The specifications and details necessary to construct the civil elements will be provided by note or drawing on the construction documents. Primarily the civil elements will be constructed per the North Central Texas Council of Governments (NCTCOG) specifications and details and this will be noted on the construction documents.
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6. It is assumed that the Town will notify and review construction solutions with affected property owners and retail tenants.
7. Construction Support services, beyond the services noted above, are not included in this proposal but can be provided for additional compensation.

Summary of Services and Compensation

	<u>Description</u>	<u>Fee Basis</u>	<u>Amount</u>
Item I.	Surveying	Lump Sum	\$2,500.00
Item II.	Civil Services	Lump Sum	\$12,500.00
Item VII.	Reimbursable Expenses	Estimate	<u>\$1,000.00</u>
	Total Services		\$16,000.00

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Mr. Steven Z. Chutchian, P.E.
Addison Circle-Ramp Modifications
March 24, 2003
Page 4 of 5

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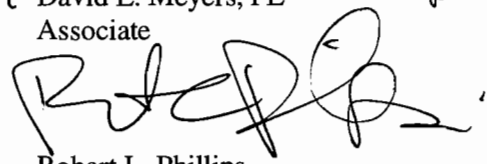
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Town of Addison,

Signature

Printed name and title

Date

Mr. Steven Z. Chutchian, P.E.
 Addison Circle-Ramp Modifications
 March 24, 2003
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BASIS FOR PROFESSIONAL FEES AND CHARGES
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September 1, 2002

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Assistant City Engineer
Town of Addison
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Mr. Steven Z. Chutchian, P.E.
Addison Circle-Ramp Modifications
March 24, 2003
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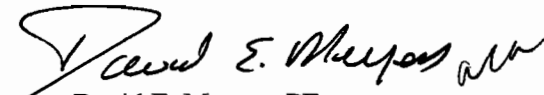
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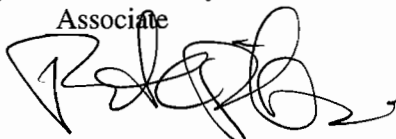
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Printed name and title

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Architect/Engineer VII, VIII, Officer	\$35.00 to \$ 70.00
Architect/Engineer IV, V, VI	\$25.00 to \$ 50.00
Architect/Engineer I, II, III	\$21.00 to \$ 45.00
Designer I through Designer Manager	\$21.00 to \$ 45.00
CADD Tech I through Supervisor	\$10.00 to \$ 35.00
Project Support: Includes Clerical, Computer Systems, Document Control and Accounting Support	\$ 7.00 to \$ 28.00

SURVEY CREWS WILL BE INVOICED ON AN HOURLY RATE BASIS:

1 Person Crew	\$ 75.00
2 Person Crew	\$105.00
3 Person Crew	\$125.00
4 Person Crew	\$145.00
1 Person GPS Crew	\$140.00
2 Person GPS Crew	\$160.00
3 Person GPS Crew	\$185.00

REIMBURSABLE EXPENSES WILL BE INVOICED AS FOLLOWS:

Outside Services	Cost + 10%
Mileage	\$ 0.365/mile

Client Initial _____

Addison Circle Ramps

6-17-03

Meeting with David Meyers

Area around ramps was constructed "at Sidewalk" grade instead of as a ramp.

Designed right, built wrong

Surveying scheduled this week for the ramps

Design will then follow - Submit Aug 1st

David Meyers will send a copy of "variance" letter
" " will research who inspector was
for Parton phase I.

Address Circle Ramps

Telephone to:

Tony Johnston

Gibson Assoc

972-557-1199

6-10-03

Design Plans ?

Notes

Built according to plans & specs

Have not kept plans

Nothing comes to mind with respect
to problems or field changes on the ramps.

JJP

This is what
was designed for
4985, 4995 ACD.

3' ramp can't
work if dropping
more than 3"

BRICK CROSSWALK

9'

3"

DETECTOR STRIP
CENTERED IN CROSSWALK

BRICK CROSSWALK

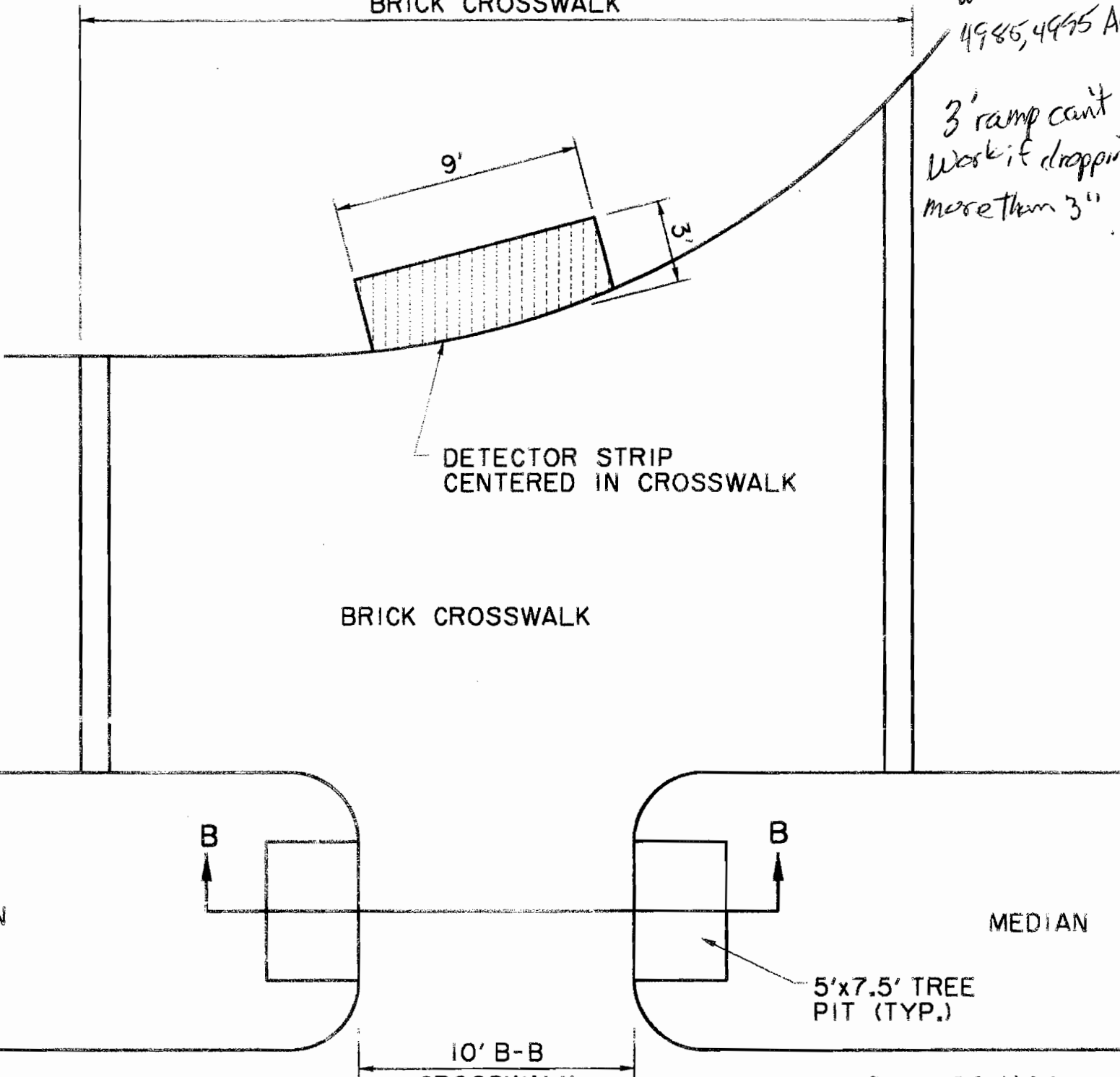
MEDIAN

5'x7.5' TREE
PIT (TYP.)

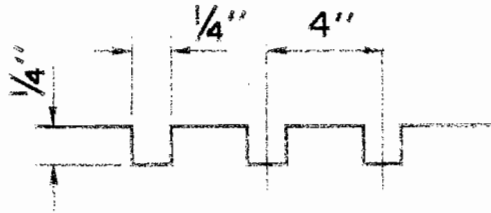
10' B-B
CROSSWALK

972-557-1199
Tony Johnston
Gibson
David Meyers
HZ

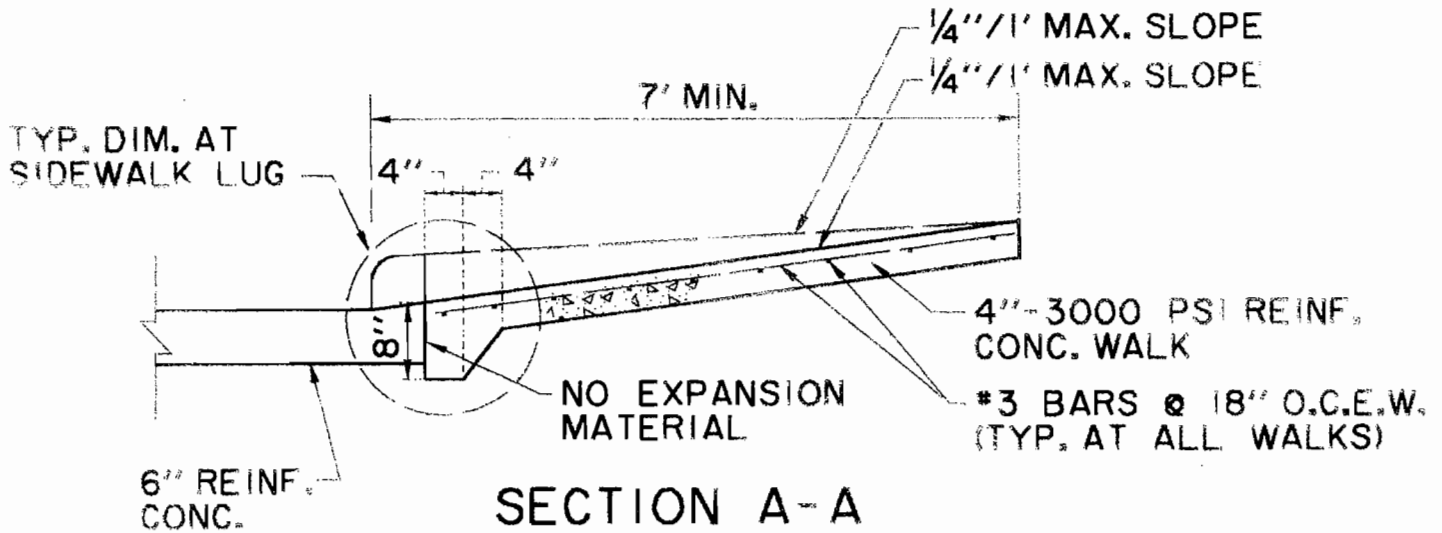
**BARRIER FREE RAMP DETAIL
AT MODERN ROUNDABOUT**



SECTION B-B



GROOVE DETAIL
SECTION

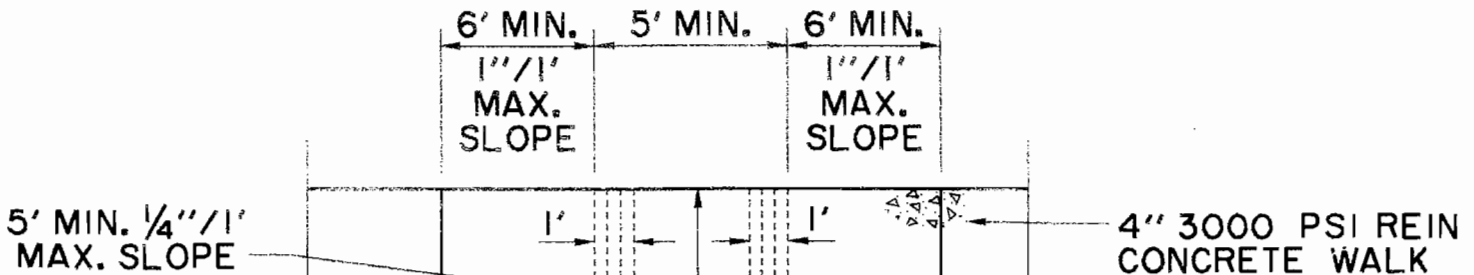


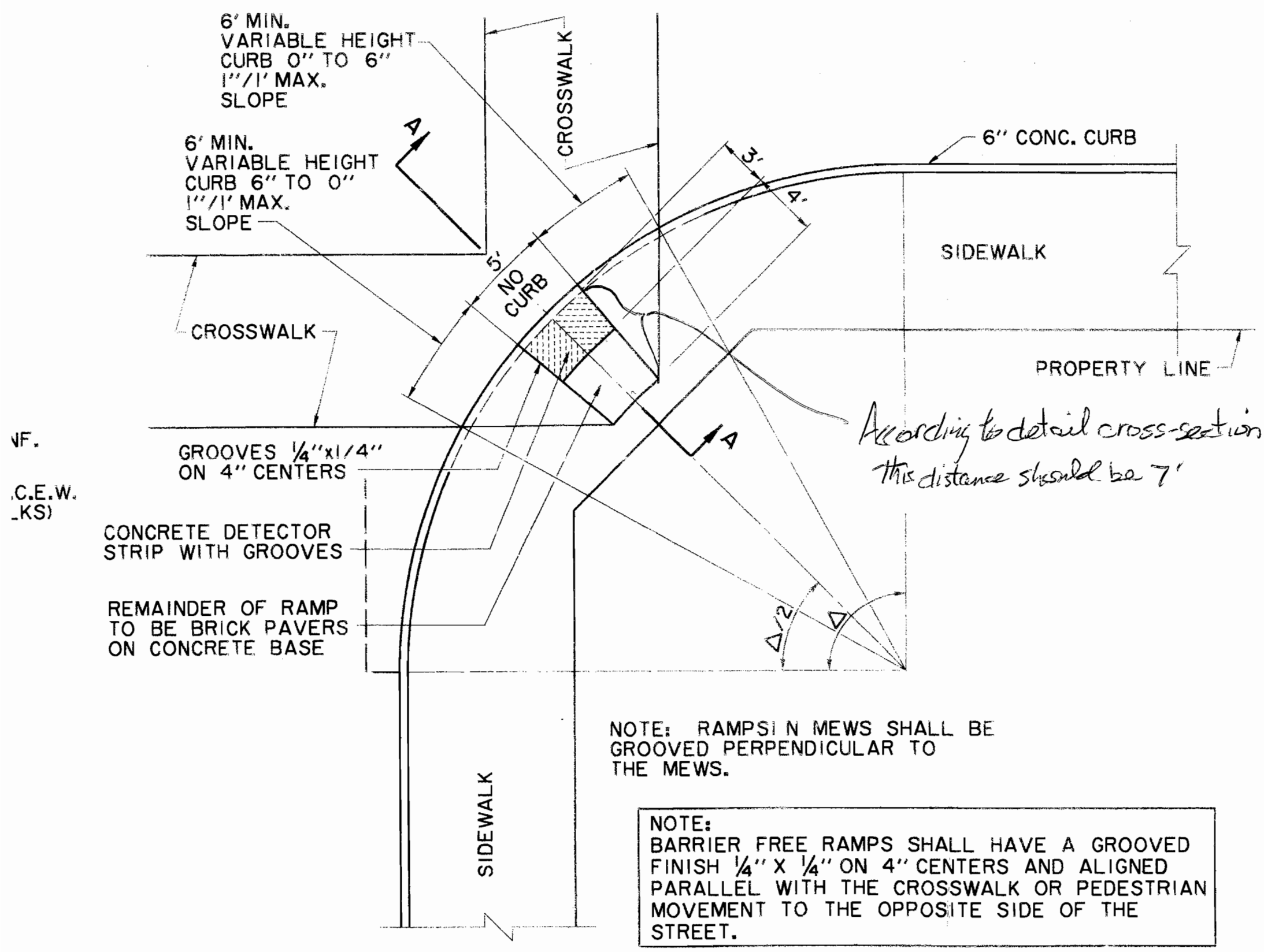
CON
STR

NOTES:

1. ALL HONEYCOMB IN BACK OF CURB SHALL BE TROWEL-PLASTERED BEFORE POURING SIDEWALK
2. LUG MAY BE FORMED BY SHAPING SUBGRADE TO APPROXIMATE DIMENSIONS SHOWN.

REF
TO
ON





**BARRIER FREE RAMP DETAIL
AT INTERSECTING STREET**

NOTE: RAMPS IN MEWS SHALL BE GROOVED PERPENDICULAR TO THE MEWS.

NOTE: BARRIER FREE RAMPS SHALL HAVE A GROOVED FINISH 1/4" X 1/4" ON 4" CENTERS AND ALIGNED PARALLEL WITH THE CROSSWALK OR PEDESTRIAN MOVEMENT TO THE OPPOSITE SIDE OF THE STREET.

1. MAXIMUM SLOPE ON BARRIER FREE RAMPS MUST NOT EXCEED 1" PER FOOT AT ANY LOCATION.
2. DESIGNS SHOWN ARE FOR 6" CURBS. FOR CURBS WITH HEIGHT GREATER THAN 6" DIMENSIONS MUST BE INCREASED PROPORTIONATELY.
3. STREETS ON STEEP GRADE WILL REQUIRE LONGER TRANSITION ON UPGRADE SIDE.
4. LOCATION OF BARRIER FREE RAMP MAY BE SHIFTED TO CLEAR OBSTRUCTIONS.
5. CONCRETE TO HAVE MINIMUM 3000 P.S.I. COMPRESSIVE STRENGTH AT 28 DAYS.
6. REINFORCEMENT TO BE #3 DEFORMED BARS AT 18" O.C.E.W. AND SUPPORTED BY APPROVED BAR CHAIRS ON 3'-0" CENTERS.
7. GROOVES MUST BE CLEAN AND STRAIGHT FOR CLEAR DETECTION BY TOUCH WITH A CANE AND PARALLEL TO CROSSWALKS.

ISSUED FOR CONSTRUCTION
MARCH 28, 1996

THE SEAL APPEARING ON THIS DOCUMENT WAS AUTHORIZED BY KENNETH A. ROBERTS, P.E. 55446 ON MARCH 28, 1996.



3-28-96

PAVING DETAILS

ADDISON CIRCLE

PHASE I PUBLIC INFRASTRUCTURE

TOWN OF ADDISON TEXAS

RECORD DRAWING 5/1/98

3 DELETED DETECTABLE WARNING STRIP DETAILS ADDED PER ADDENDUM #2 & #4. 11/15/96

30 PSI REINF. DETE WALK

ES 1/4" x 1/4" CENTERS

VF. (C.E.W. LKS)

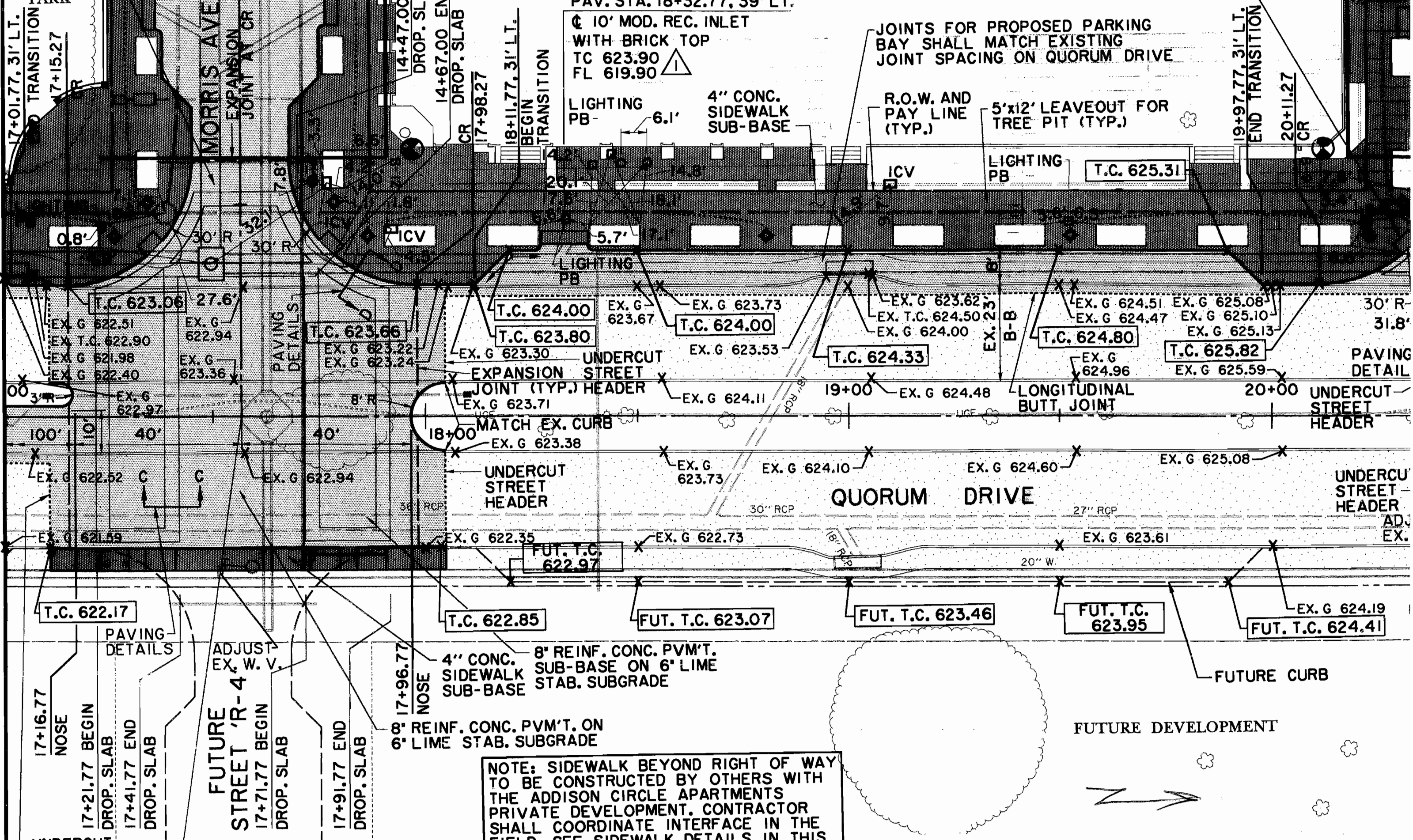
OF ADDISON BOSQUE PARK & SUB-BASE ON 6" LIME STAB. SUBGRADE

STA. 14+39

ADDISON CIRCLE APARTMENTS BLDG. "C"

STA. 14+39

BARRIER FREE RAMP (TYP)



PAV. STA. 18+32.77, 39' LT.

10' MOD. REC. INLET WITH BRICK TOP
TC 623.90
FL 619.90

JOINTS FOR PROPOSED PARKING BAY SHALL MATCH EXISTING JOINT SPACING ON QUORUM DRIVE

LIGHTING PB 6.1'
4" CONC. SIDEWALK SUB-BASE

R.O.W. AND PAY LINE (TYP.)
5'x12' LEAVEOUT FOR TREE PIT (TYP.)

ICV LIGHTING PB T.C. 625.31

LIGHTING PB

T.C. 624.00 EX. G 623.67 EX. G 623.73 EX. G 623.62 EX. G 624.51 EX. G 625.08
T.C. 623.80 EX. G 623.53 T.C. 624.00 EX. T.C. 624.50 EX. G 624.47 EX. G 625.10
T.C. 624.33 EX. G 624.00 T.C. 624.80 EX. G 625.13
EX. G 623.30 EX. G 624.11 EX. G 624.48 EX. G 624.96 T.C. 625.82 EX. G 625.59

UNDERCUT EXPANSION STREET JOINT (TYP.) HEADER

LONGITUDINAL BUTT JOINT

UNDERCUT STREET HEADER

MATCH EX. CURB

QUORUM DRIVE

UNDERCUT STREET HEADER

UNDERCUT STREET HEADER

EX. G 622.52 EX. G 622.94 EX. G 622.35 EX. G 622.73 EX. G 624.10 EX. G 624.60 EX. G 625.08 EX. G 624.19

FUT. T.C. 622.97 EX. G 622.35 EX. G 622.73 EX. G 624.10 EX. G 624.60 EX. G 625.08 EX. G 624.19

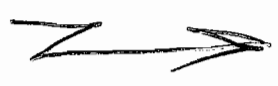
T.C. 622.17 T.C. 622.85 FUT. T.C. 623.07 FUT. T.C. 623.46 FUT. T.C. 623.95 FUT. T.C. 624.41

4" CONC. SIDEWALK SUB-BASE
8" REINF. CONC. PVM'T. SUB-BASE ON 6" LIME STAB. SUBGRADE

8" REINF. CONC. PVM'T. ON 6" LIME STAB. SUBGRADE

NOTE: SIDEWALK BEYOND RIGHT OF WAY TO BE CONSTRUCTED BY OTHERS WITH THE ADDISON CIRCLE APARTMENTS PRIVATE DEVELOPMENT. CONTRACTOR SHALL COORDINATE INTERFACE IN THE FIELD. SEE SIDEWALK DETAILS IN THIS

FUTURE DEVELOPMENT





TOWN OF ADDISON
SPECIAL EVENTS AREA

4995 ACD

4985
ACD

PAY LINE
STA. 11+00

5'x12' LEAVEOUT
FOR TREE PIT (TYP.)

LIGHTING PB₁

T.C. 22.36

29' PAVING
DETAILS
T.C. 24.22

T.C. 24.74

ADDISON CIRCLE

T.C. 24.71

13+00

QUORUM DRIVE

30" RCP

UNDERCUT
STREET HEADER
T.C. 22.36

11+00

PBE

25.9' ICV
T.C. 21.33
T.C. 21.50

130' R

6.0' 3.1' 5.9' 3.1'
T.C. 21.62
EX. G 621.76
EX. G 620.61
T.C. 21.59

LIGHTING PB

EX. G 621.76

EX. G 621.51
EX. G 621.96

T.C. 22.40

T.C. 22.23

12+00

EX. G 621.91
EX. G 621.94

66.5' R

EX. G 621.96

625.50

EX. G 621.82
EX. G 622.14

EX. G 621.98

EX. G 621.89

T.C. 24.28

EX. G 622.85

EX. G 622.00

EX. G 621.83

EX. G 621.08

EX. G 621.89

LIGHTING PB

EX. G 621.89

EX. G 621.89

EX. G 621.89

EX. G 621.89

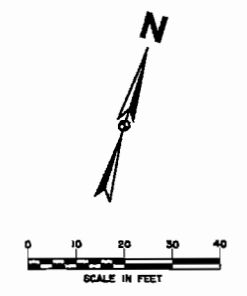
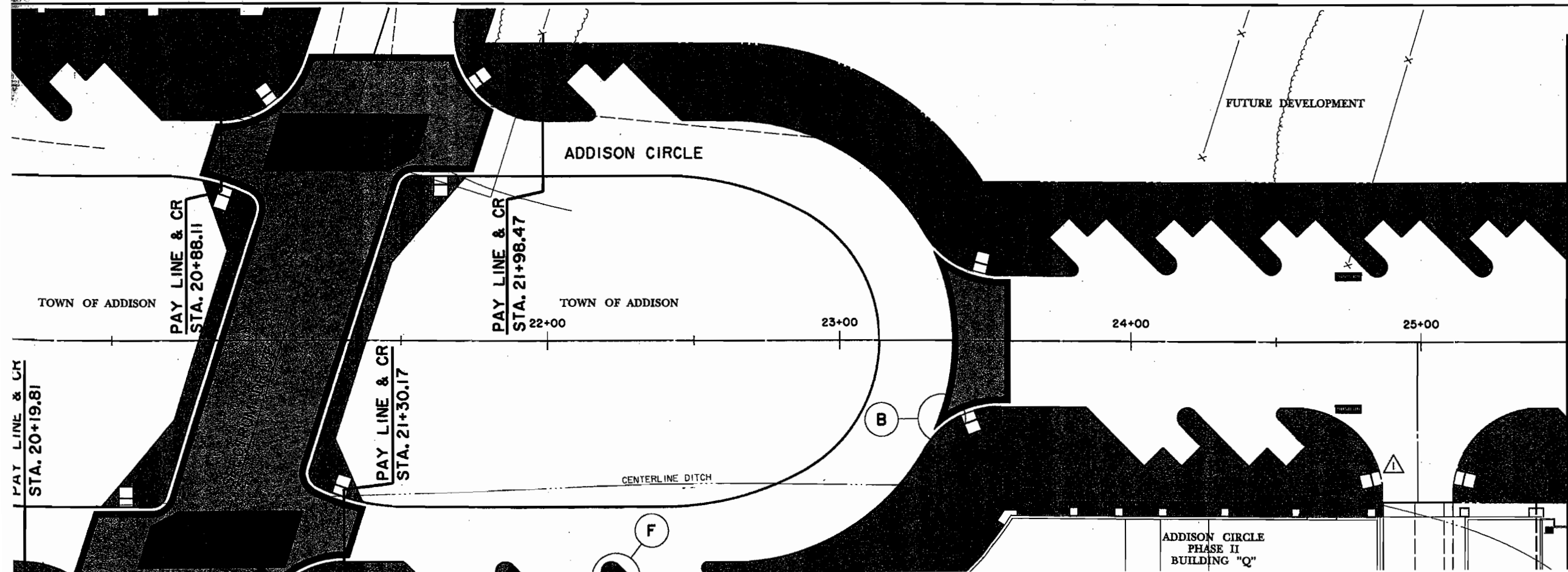
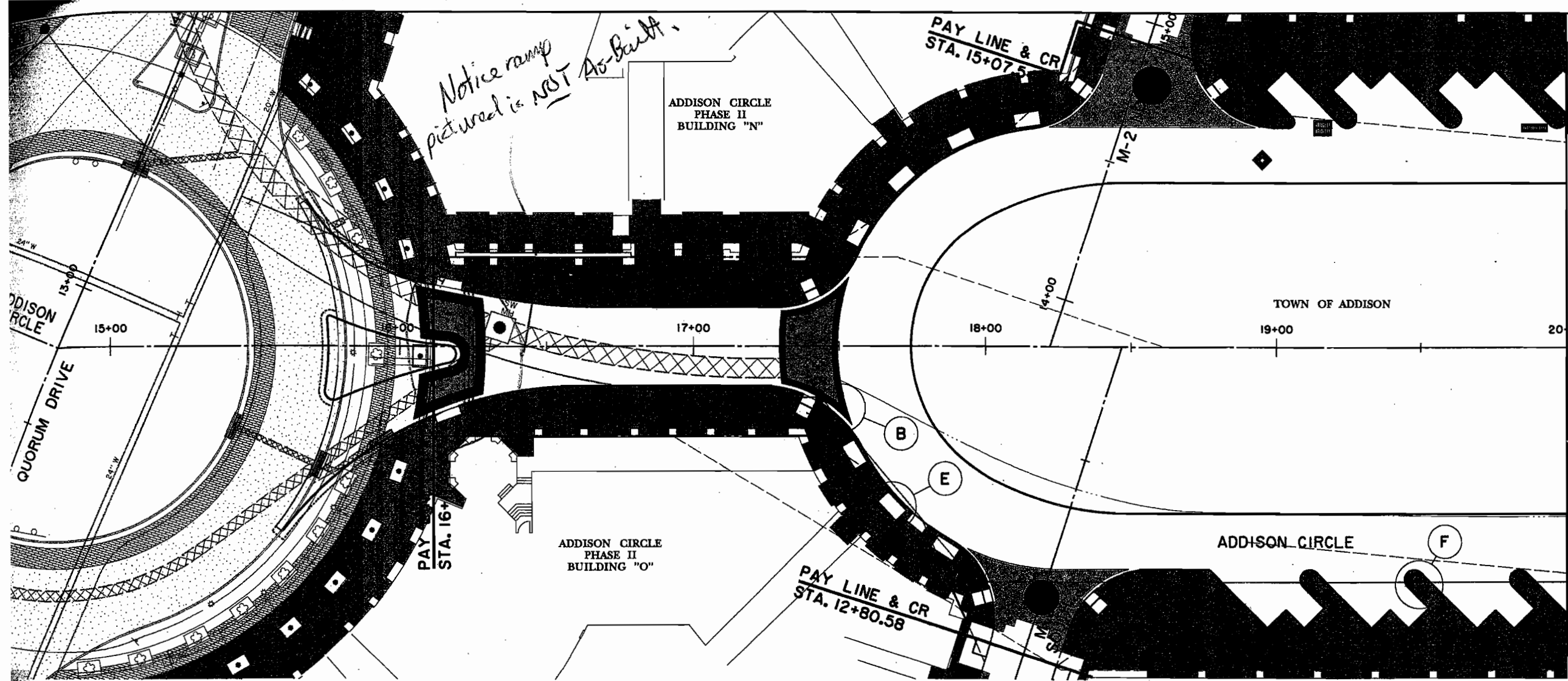
EX. G 621.89

EX. G 621.89

EX. G 621.89

EX. G 621.89

EX. G 621.89



F SPECIAL DETAIL SEE SHEET SP9

LEGEND

ELECTRIC — OHE —	48" RCP	MISC.
⊕ LIGHT POLE	— EX. STORM SEWER	— CHAIN LINK FENCE
PP POWER POLE	— WOOD FENCE	— EXISTING ASPHALT
← GUY WIRE	— EXISTING DIRT OR GRAVEL	— EX. CONCRETE
TELEPHONE — T —	— TELEPHONE PEDESTAL	— TREE/TREE LINE
TELEPHONE MANHOLE	— EX. RAILROAD SIGN	— EXISTING CURB
⊕ TELEPHONE SIGN	— RAILROAD SIGN	— PROP. CURB
GAS — G —	— SIGN	— PROP. EDGE OF PAVEMENT NO CURB
GM GAS METER	— SURVEY	— EX. PROPERTY LINE
GS GAS SIGN	— FOUND IRON ROD	— PROP. CENTERLINE
LAND USE	— BENCHMARK	— PROP. R.O.W.
RR RAILROAD SIGN	— WASTEWATER — WW —	— PROP. INLET
SIGN	— WASTEWATER MANHOLE	— T.P. TOP OF PAVEMENT
SURVEY	— CLEANOUT	— T.C. TOP OF CURB
IR. FOUND IRON ROD	— WATER — W —	— CR CURB RETURN
⊕ BENCHMARK	— FIRE HYDRANT	— EX. G EXISTING GUTTER
WW WASTEWATER MANHOLE	— METER	— EX. T.C. EXISTING TOP OF CURB
CO CLEANOUT	— WATER VALVE	— B-20 BORING LOCATION
FH FIRE HYDRANT		— EXISTING BRICKS
WM METER		— PAVEMENT REMOVAL
T WATER VALVE		

BENCHMARKS:

BM#1
1" CUT AT CENTER BACK OF CURB OF INLET, 190 FEET SOUTH FROM THE CENTERLINE INTERSECTION OF ADDISON CIRCLE, WEST SIDE OF QUORUM DRIVE. ELEV. 621.89

BM#4
1" CUT AT CENTER OF CURB INLET, 1015 FEET NORTH FROM THE CENTERLINE INTERSECTION OF ADDISON CIRCLE, WEST SIDE OF QUORUM DRIVE. ELEV. 629.36

THE SEAL APPEARING ON THIS DOCUMENT WAS AUTHORIZED BY DAVID E. MEYERS, P.E. 81512 ON OCTOBER 3, 1997.



DATE	DESCRIPTION	REF. NO.
10/3/97	ISSUED FOR CONSTRUCTION	N/A
9/8/97	ADDED RAMPS AT DRIVE	N/A
7/14/97	ISSUED FOR BID	N/A

SURFACE PATTERNING PLAN
ADDISON CIRCLE 15+00 TO 25+50
ADDISON CIRCLE

MATCH LINE STA. 20+00

MATCH LINE STA. 25+50

PAV. STA. 11+00 MILDRED ST. = 11+00 PROFILE 'D' & 'E'

11+27.00 BEGIN DROP SLAB, END TRANSITION

11+37.00 END DROP SLAB, BEGIN TRANSITION

LINE & CR
A. 13+40.92

WITT PLACE

6" REINF. CONC. PVM'T. & SUBBASE ON 6" LIME STAB. SUBGRADE

ADDISON CIRCLE APARTMENTS BLDG. "A"

PAV. STA. 12+70.34, 13.5' LT.
10' REC. INLET WITH BRICK TOP (EXTRA DEPTH)
T.C. 625.88
F.L. 620.88

EXPANSION JOINT AT CR (TYP.)
12+55.53 END TRANSITION
12+13.26 BEGIN TRANSITION

6" CONC. SIDEWALK SUB-BASE
EX. G 625.07

PAY LINE
STA. 13+00

4985 ASD

LIGHTING PB

17.8'

18.5'

21.8'

24.2'

23.4'

23.7'

36.1'

41.2'

23.6'

23.4'

13+00

23.7'

11.1'

11.2'

2.4'

10.7'

11.2'

2.4'

10.7'

EX. G 12+00
627.47

EX. G 12+00
626.21

EX. G 12+00
625.20

EX. G 12+00
626.22

T.C. 629.35

T.C. 629.05

T.P. (PVI) 628.05

T.P. 627.50

T.C. 626.98

T.C. 627.19

T.C. 626.54

T.C. 625.60

T.C. 628.94

EX. TC 628.77

EX. G 627.37

EX. G 626.19

T.C. 625.20

T.C. 625.20

T.C. 625.20

T.C. 625.20

LIGHTING PB

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PROFILE 'E' SHEET 21A
8" REINF. CONC. PVM'T. ON 6" LIME STAB. SUBGRADE
STA. 11+66.26 ADDISON CIRCLE = STA. 12+97.42 WITT PLACE
PAV. STA. 12+51.47, 24.31' RT.
10' REC. INLET WITH BRICK TOP
T.C. 626.15
F.L. 622.15

NOTES:

1. SEE DEMOLITION PLAN FOR PAVEMENT REMOVAL LIMITS.
2. SEE SURFACE PATTERNING PLANS FOR BRICK PATTERNS AND SLOPES.
3. POUR SIDEWALK AROUND NOTED LEAVEOUTS PER LOCATIONS ON STREETScape PLANS.