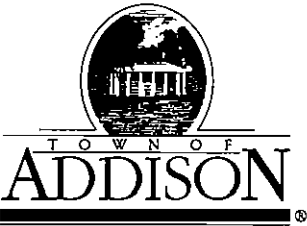


Addison Airport - ATCT Lighting Panel

NE-L



Public Works / Engineering

16801 Westgrove • P.O. Box 9010

Addison, Texas 75001

Telephone: (972) 450-2871 • Fax: (972) 450-2837

LETTER OF TRANSMITTAL

DATE <u>2-11-05</u>	JOB NO.
ATTENTION	
RE: <u>Addison Airport</u>	
<u>Air Traffic Control Tower</u>	

TO Carmen Moran

GENTLEMAN:

WE ARE SENDING YOU

Shop Drawings

Copy of letter

Attached

Prints

Change order

Under separate cover via _____ the following items:

Plans

Samples

Specifications

COPIES	DATE	NO.	DESCRIPTION
<u>1</u>			<u>Engineering Services Proposal for the design of a Runway Lighting Control Panel.</u>

THESE ARE TRANSMITTED as checked below:

For approval

For your use

As requested

For review and comment

FOR BIDS DUE _____ 19____

Approved as submitted

Approved as noted

Returned for corrections

Resubmit _____ copies for approval

Submit _____ copies for distribution

Return _____ corrected prints

PRINTS RETURNED AFTER LOAN TO US

REMARKS This will be a new lighting control panel that will be installed in the new Air Traffic Control Tower

COPY TO Mark Acevedo

SIGNED: [Signature]

If enclosures are not as noted, please notify us at once.

HP LaserJet 3200se



HP LASERJET 3200

FEB-11-2005 4:56PM

Fax Call Report

Job	Date	Time	Type	Identification	Duration	Pages	Result
698	2/11/2005	4:55:12PM	Send	99723920739	0:42	1	OK

To Joe
Kotria
912-392-0739

McCREARY & ASSOCIATES, INC.
5310 LBJ Suite 217 Dallas, Texas 75240
972-458-9745 Fax: 972-392-0739

January 6, 2005

Mr. James C. Pierce, JR., P.E.
Assistant Public Works Director
Town of Addison
15801 Westgrove Drive
Addison, Texas 75001-9010

Subject: Engineering Service Proposal
Addison Airport - Runway Lighting Control Panel

Dear Jim,

We propose to render engineering services for the above referenced project. The scope of our services will be to design a new control panel for the existing airport runway lighting. The new panel will be for installation in the new control tower. We will investigate a touch screen panel as a possible alternative.

Additionally, the scope of our services will include:

1. Preparation of drawings in ACAD 2002.
2. Preparation of technical specifications.
3. Meetings during design.
4. Checking of submittals and shop drawings.
5. One site visit during design and one during construction.
6. Final inspection.

McCreary & Associates proposes to be compensated on a time-expended basis with a not to exceed maximum of \$5,200.00 (five thousand two hundred dollars). We propose to invoice monthly at the rates listed below.

Engineer, P.E.	\$100.00 per hour
Engineer, Sr.	\$ 85.00 per hour
Engineering Technician, Sr.	\$ 80.00 per hour
Engineering Technician	\$ 65.00 per hour
Clerical	\$ 50.00 per hour

If services are to be performed that are outside the scope of work, then the maximum may be exceeded and the above listed rates shall apply.

We appreciate the opportunity to submit this proposal and look forward to working with you on this project.

HP LaserJet 3200se



HP LASERJET 3200


FEB-11-2005 4:57PM

Fax Call Report


Job	Date	Time	Type	Identification	Duration	Pages	Result
699	2/11/2005	4:57:07PM	Send	99723920739	0:30	1	OK

*Engineering Services Proposal
01/08/05*

Sincerely,


Joseph J. Kobla, P.E.
President
McCreary & Associates, Inc.

ACCEPTED


Authorized Officer of the Company

DATE 2-11-05

Please consider this your notice to proceed.

Addison!

JIM PIERCE, P.E.
Assistant Public Works Director
(972) 450-2879
(972) 450-2837 FAX
jpierce@ci.addison.tx.us

Town of Addison 16801 Westgrove Dr. P.O. Box 9010, Addison, Texas 75001-9010

1-11-05

Mark - I would like
your approval to go ahead
with this - We need to
furnish this panel to the
FAA so they can install
it in their control panel
console.

Jim

January 8, 2005

Mr. James C. Pierce, JR. P.E.
Assiatant Public Works Director
Town of Addison
16801 Westgrove Drive
Addison, Texas 75001-9010

Subject: Engineering Service Proposal
Addison Airport – Runway Lighting Control Panel

Dear Jim,

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Sincerely,


Joseph J. Kotria, P.E.
President
McCreary & Associates, Inc.

ACCEPTED  DATE 2-11-05
Authorized Officer of the Company

Please consider this your notice to proceed.